Centralny Port Komunikacyjny sp. z o.o. (eng. Solidarity Transport Hub or STH) announces herewith the opening of the Request for Information (RFI) process to obtain information necessary to initiate the procedure of selection of a Strategic Advisor assisting in the development of Solidarity Transport Hub. The RFI process will be run under the Public Procurement Act (PPA) in form of Technical Dialogue (TD). The Technical Dialogue is intended to precede the public procurement procedure related to the selection of Strategic Advisor who will support STH during the planning, preparation and construction stages of STH development. The TD process is open to all parties fulfilling participation conditions defined in Section 3. Interested participants are kindly requested to confirm their intent by submitting completed TD Application Form, attached to this notice.

1. Announcing entity

Centralny Port Komunikacyjny sp. z o.o.
Al. Jerozolimskie 134
02-305 Warszawa

STH is a state-owned company responsible for the development of the Solidarity Transport Hub – an international hub airport with the capacity of at least 45 mppa located in central Poland between the cities of Warsaw and Łódź. At the same time STH is responsible for the construction of 1.600 km of new rail lines connecting major Polish cities to the new airport.

2. The objectives of the Technical Dialogue

The Technical Dialogue process will cover a series of 2-3 structured interactions between STH and major airport operators worldwide focused on the following aspects:

- Collecting information required to define the RFP process – including inputs to RFP documents
- Understanding the capabilities of potential Advisors to cover STH’s requirements
- Identification of factors influencing quality and price of the proposals
- Collecting best practices
- Budgeting the work

The Technical Dialogue is intended to be followed by a formal RFP process aimed at selection of Strategic Advisor who will support STH with ongoing advice on operational, commercialization, technical and possibly other topics. The Advisor will be expected to closely collaborate with STH through an integrated, partially collocated team. In the later stages of the Project STH considers to engage a Strategic Advisor for operational management and/or financial participation of the STH airport or parts thereof. The later might be the subject of separate RFP.
More details on the STH project, role of Strategic Advisor and the selection process will be provided in the Concept Book which will be distributed to the TD Participants.

3. Targeted Participants and participation conditions

The Technical Dialogue process is addressed to major airport operators worldwide fulfilling the following participation conditions:

a. The Participant operates a major international airport of at least 45 mppa in 2018
b. The airport has a Skytrax operational rating of at least 4 in 2018
c. The airport has undergone a major expansion after 2008
d. The Participant has a proven track record in supporting development and/or managing operations of other airports internationally
e. At least one of the airports supported internationally by the participant served 45 mppa or above in 2018 (home airport of the Participant covered under point a) is not considered by this condition

Please note that it is our intention to strictly apply the conditions outlined above. STH reserves the right to proactively notify selected participants about the opening of the process.

Each Participant should complete and submit the simple TD Application Form attached in Appendix 1 within 2 weeks i.e. by 22 November 2019. STH might decide to change the suggested deadline if requested by Participants. The Application Form should be printed out, signed electronically by a person entitled to represent the Participant, (if not signed electronically it should be scanned) and returned to the dedicated email address specified in Section 5. STH will confirm or reject the application notifying the Participant by an e-mail sent to the account provided in the TD Application Form within 5 working days of the application submission deadline.

4. Timeline, stages and rules of the Technical Dialogue Process

The TD Process will be performed in line with the indicative timeline:

- **Introduction (November 2019)**
  - Opening of the TD Process
  - Selection of Participants

- **Stage 1 (November 2019 – December 2019)**
  - Invitation to participate in the TD Process
  - Distribution of Concept Book presenting the STH project and the Inquiry Book detailing the process timeline and listing questions to Participants
  - Optional (on Participant’s request) clarification meetings with Participants
  - Collecting Participant written answers to questions from the Inquiry Book
  - Evaluation and selection of Participants for Stage 2 of the Technical Dialogue

- **Stage 2 (January 2020 – February 2020)**
  - Meetings with Participants
  - Additional round of written Q&As (optional)
• **Optional Stage 3 (February 2020 – March 2020)**
  o Meetings with Participants (optional)
  o Additional round of written Q&As (optional)

• **Expected conclusion of the Technical Dialogue Process (March 2020)**

Key rules of the Technical Dialogue:

• The TD process will be performed in an objective manner, guaranteeing equal treatment of all Participants qualified to the different Stages
• All costs related to participation in the Dialogue shall be borne by the Participants
• STH reserves the right to modify in any aspect (e.g. timeline, rules, and scope) and/or discontinue the Technical Dialogue process at any time without explanation. Such changes will be communicated to approved Participants active at current Stage
• The Technical Dialogue including all documents and interactions will be conducted in the English language

Additional principles governing the process can be found in the General Rules of the Technical Dialogue available in Appendix 2. The process is also governed by the Technical Dialogue rules as specified in the Public Procurement Act of the Republic of Poland.

5. **Contact person and communication**

The Technical Dialogue process will be managed by Mr. Marcin Jędrasik.

Any general and process related inquiries should be directed to the following mail account: strategic.advisor@cpk.pl.

Please note that technical inquiries submitted by approved participants will be collected and responded to after the distribution of Concept Book and the Inquiry Book which will provide significantly more information about all aspects of the process.

6. **General Data Protection Regulation**

In accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) we would like to inform you that the Data Controller of your personal data is Centralny Port Komunikacyjny Sp. z o.o. with its registered office in Warsaw („STH”), address: Aleje Jerozolimskie 134, 02-305 Warsaw, email: sekretariat@cpk.pl.

Your personal data provided in the Application of Participation in the RFI (“Application”) such as name, surname, position, telephone number and email address of contact persons representing the

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Participant will be processed only for the purpose of the technical dialogue and the future public procurement procedure at hand ("Purchase Procedure").

Your personal data will be processed on the basis of Art. 6 paragraph 1 letter a) and letter f) of the GDPR. By completing the above form and delivering it to the STH, you consent to the processing of your personal data by the STH for the aforementioned purpose.

The provision of personal data is voluntary, however, necessary in order to be admitted to the Purchase Procedure. Your personal data will be processed for no longer than the duration of the Purchase Procedure and then for the period of time that the STH is obliged to keep and file the information with regards to the Purchase Procedure, as set forth in the generally binding provisions of law.

We may transfer personal data only to persons authorized by us - our employees who must have access to data to perform their duties, entities processing data on our behalf and entities authorized to obtain data under the applicable rules of law.

Your personal data will not be transferred to the countries which are not members of the European Union. Your data will not be processed automatically (including profiling). You are legally entitled to request to access, rectify, erase or restrict your personal data, to object to processing, to transfer the data and to withdraw consent given at any time.

Notwithstanding the above, every person has the right to lodge a complaint with the competent supervisory authority (the President of the Office for Personal Data Protection, located in Warsaw at Stawki 2).

Please send all enquiries in this matter to the following address: sekretariat@cpk.pl.

7. Appendices:

- Appendix 1: Application Form to Technical Dialogue (to be completed and returned by Participant)
- Appendix 2: General Rules of the Technical Dialogue